

Procedure for Quarantining Equipment

SAFETY INCIDENTS AND NEAR MISSES

- Complete a NIIENMS
- Contact Safety branch

FAILURE OF EQUIPMENT AT AN
INCIDENT OR DRILL (NOT A SAFETY
INCIDENT)

Quarantine Equipment by following the steps below

To preserve evidence, do not alter or tamper with the equipment in anyway

Clearly mark the item by attaching a completed Unserviceable (Pink) tag

Notify the Manager of [Equipment Management Unit](#)

- Note: if the equipment is SCBA also contact the Manager of Equipment Logistics Hazmat for advice on safe transport of the air cylinder

Place the item in a quarantine bag or pouch

- Note: if item doesn't fit, contact Manager Equipment Management Unit

Seal it with an anti-tampering seal

Complete an Equipment Quarantine form and include the serial number of the anti-tampering seal and NIIENMS number (if applicable).
Begin the chain of custody on the Equipment Quarantine form.

Place the completed quarantine form in the clear plastic window of the quarantine bag /pouch with the return address side showing

Despatch the quarantine bag/pouch to the Equipment Management Unit at Greenacre

Complete the chain of custody on every occasion the package changes hands within FRNSW.